

*** Deadlines & Time Frames
for Towns Who Have Opted to Avail of Mail-in Voting**

Latest date to begin voter enumeration	July 28	The listing of voters must begin at least 2 months prior to Election Day. You may begin before July 28.
Voters List must be completed	August 28	Got 'em all?
Posting of the time & place for nominating candidates Use MEF-01	August 14 (earliest) to August 21 (latest)	Must be posted 10 days before nomination day (if only one day is set) or 10 days before the first nomination day (if more than one day is set) in at least 2 places in town & in a local newspaper, if available
Nomination Period Use MEF-02 or if needed MEF-03	August 24 to August 31(excluding August 28 & 29)	Must be two or more nomination days. Candidates to be nominated between 9:00 a.m. & 4:00 p.m. Send MEF-04 immediately to MPA following close of nominations. Also send MEF-4.1 as soon as possible.
Last date for posting & publishing a list of nominated candidates Use MEF-04	Depending on nomination period: September 1 (latest) to September 7 (latest)	Returning Officer has within 7 days after the date on which nominations close to give notice of the names of the nominated candidates in at least 2 places in town & the local paper.
Advance Poll period of 14 days Use MEF-04	September 14 to September 25 inclusive	If council decides to hold an Advance Poll, it must also decide when & where. Returning Officer must post in 2 places & publish in a local paper a notice of Advance Poll at least once in the 7 days before the poll (Two polls? One must be on Sept 25.)
Last day for swearing in election officials, candidates & agents & for impeditive voters to apply	September 27(No later than 4:00 p.m.)	Use: MEF-09; MEF-10; MEF-11; & MEF-12.
ELECTION DAY	September 28	Polls open at 8:00 a.m. & close at 8:00 p.m.
Declaration of the elected candidates	September 29 before noon	Returning Officer publicly declares & posts in a conspicuous place the results of the election showing the number of votes received by each candidate.
Request for recount period	September 29 – October 1, inclusive	Recounts must be requested not more than 3 days after the election.
Recounts must commence by this date	September 29 (earliest) to October 4 (latest)	Recounts must commence not more than 3 days after receiving the request.
Returning Officer sends Election Report to MAPA	October 5	Must use MEF-17. Send original to MPA within 7 days of the election & one copy retained by Returning Officer. Also send MEF-17.1 to MPA.
Last day for swearing in new councillors	October 12	New councillors must be sworn in within 14 days of the election. Use MEF-18.
First meeting of the newly elected council must be held by this date	October 12	Newly elected councils must have their first meeting within 14 days of being elected.
Election documents are destroyed, UNLESS there is a legal challenge that must be dealt with by the courts	October 28	Use MEF-13 &/or MEF-08C to update voters list before destroying election documents. If court action is taken, the election documents are destroyed only after the court action is completed & finalized.
Councillors have up to 90 days after the election to file MEF-19A or MEF-19B	December 27	Last date to file MEF-19A or MEF-19B if municipal regulations do not state otherwise