

HAPPY HOLIDAYS EVERYONE! Just a few updates on some PMA business we'd like to share with our members:

IMPORTANT DATES - 2018

Feb. 16	Regional Training, Clarenville
June 6-8	Annual Convention & Trade Show, Corner Brook
Sept. 19-21	Fall Training Forum, Gander
Nov. 23	Regional Training, St. John's

Specific details on times and locations will be released when confirmed.

CORE PROGRAM

Thank you to everyone who participated in various Core modules throughout November in Deer Lake. We are presently reviewing our enrollment stats to determine future offerings and locations.

Keep in mind that both administrators and elected officials are welcomed, and encouraged, to attend PMA training events. As well, Core modules do not have to be completed in any particular order, thus we encourage you to participate when offered.

ONLINE DELIVERY OF CORE MODULES

PMA is presently in discussions with various providers regarding online training and next steps.

The PMA membership will be kept updated on all progress.

"AT A GLANCE" Manual for Administrators

PMA has received its first draft of an "at a glance" guidebook for administrators. This manual outlines specific duties, timelines, application processes, etc. that clerks are responsible for. It identifies day to day activities, monthly, quarterly, etc. The Board of Directors is presently reviewing and anticipates the final copy to be forwarded to members in January.

EXPRESSION OF INTEREST – Looking for Facilitators from Membership

Are you confident in your presentation skills? Are you knowledgeable of the municipal sector and the procedures and processes governing it? PMA is compiling a list of Administrators who may be interested in facilitating PMA training. Who better to present on roles/responsibilities, budgeting, municipal administration, etc, than those practicing these skills on a daily basis?

As you consider this, please note that all materials have been developed, thus the preparation time will not be extensive. The rate of pay will be \$350 for a full day of delivery (8 hrs). If this is something you'd be interested in, simply forward a resume outlining your education and municipal experience to the PMA office. Thank you in advance.

REVIEW OF MUNICIPAL LEGISLATION

PMA has been invited by the Dept. of Municipal Affairs and Environment to participate in a review of municipal legislation, namely the *Municipalities Act, 1999*. The working group will be comprised of members from various divisions in the Dept. of MAE and the Dept. of Justice & Public Safety, PMA and MNL. The cities will be engaged directly on their enabling legislation.

A comprehensive review will take place including, but not limited to:

- Finding ways to make legislation more user friendly
- Increasing openness and transparency
- Addressing code of conduct and conflict of interest
- Clarifying roles and responsibilities of municipalities and provincial government
- Modernizing legislation to support local and regional decision making, service delivery and accountability

The process will include roundtable discussions with stakeholders, open call for written submissions, and then summary reports. The target goal is to have the final copy of revised legislation introduced in the House of Assembly in spring 2019.

Inquiries or comments can be forwarded to:

Victoria Woodworth-Lynas
Legislative Renewal Director, Dept. of Municipal Affairs and Environment
Email: ywlynas@gov.nl.ca
Tel: 729-5539

MEMBERSHIP SURVEY - January

A survey will be forwarded to all members in January to gauge interest and feedback on the following topics:

- Training needs
- Salary scales
- Convention
- Core Modules

We look forward to your feedback!

OFFICE CLOSED – CHRISTMAS

Please note that the PMA office will be closed from **December 22 – January 3**.

Wishing the entire PMA membership, and their families, a wonderful Christmas and a very prosperous new year!

Thank you all for your continued support of PMA and its activities!



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