



February 18, 2025

Dear Mayor & Councillors:

As the Annual General Meeting for Professional Municipal Administrators (PMA) nears, our Board would like to communicate with Councils about supporting their employees who are PMA members in their desire to hold office with their member organization.

The Professional Municipal Administrators (PMA) is a professional organization composed of Town/City Managers, Town/City Clerks, Chief Administrative Officers, and Department Heads who are committed to advancing excellence in municipal administration in Newfoundland and Labrador.

It is PMA's mission to enhance and promote professional management and leadership excellence in local government through the provision of professional development, fostering the exchanging of ideas and information, and for the continued recognition of PMA as an authority on municipal government.

Just as council members can participate in positions on the board and committees with Municipalities Newfoundland & Labrador, your senior administrative employees also have that opportunity to be a part of the advocacy and governance on behalf of the municipal sector employees through their member organization – PMA.

With the support of their councils, PMA members can be a part of continuing to build a strong network of administrative professionals; share best practices and create educational and networking opportunities that will ultimately further their municipal knowledge and benefit your community specifically.

PMA understands the financial restrictions that many communities face, and to that end, the organization has introduced policies to ensure that any financial costs to attend or participate in PMA sanctioned events are not to be borne by the individual members elected to Board of Director positions or their municipality.

If you require any further information or have any questions, please feel free to contact me at (709) 686-2075 or Tammy Davis, PMA Executive Director, at 709-635-5232.

Sincerely,

A handwritten signature in black ink, appearing to read 'Connie Reid', written in a cursive style.

Connie Reid
President, PMA